



# West Bengal State Electricity Distribution Company Ltd.

(Govt. of West Bengal Enterprise)

Zonal Office Siliguri, Administrative Building, 2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Darjeeling-734 001  
FAX: 0353-2541401, Telephone: 0353-2542747, E-Mail: [zm.siliguri@wbsecl.in](mailto:zm.siliguri@wbsecl.in)

## NOTICE INVITING e-TENDER

NIT No.: ZM/SLG/e-Tender/2025-26/04

Date: 14.05.2025

Online item rate e-Tender in two part for the under mentioned work is invited by the Zonal Manager, Zonal Office, Siliguri from eligible, bonafide, resourceful and experienced Manufacturers/authorized service provider for under mentioned work as per specified terms, conditions and specifications.

	Name of the work	Estimated Cost without GST (Rs.)	Completion Time	Earnest Money Deposit (EMD online) (Rs.)
1	Services for Testing, Calibration, NABL Certification of various Instruments under Zonal testing Unit under Zonal Office Siliguri, Power house Campus, 2nd mile, Sevoke Road, Siliguri (2 <sup>nd</sup> Call).	Item rate	45 (Forty Five) days	Rs.3316.00/- (Three Thousand Three Hundred Sixteen only)

### Terms & Conditions of the E-Tender:

1. In the event of e-filling intending bidder may download the tender document from the website <https://wbttenders.gov.in> indirectly with the help of Digital Signature Certificate.
2. Both Technical Bid and Financial Bid should be submitted in technical and financial folder concurrently duly digitally signed by the Tenderer through the website <https://wbttenders.gov.in>.
3. Technical Document and Financial Bid should be submitted online on or before as per the "Date & Time Schedule" stated in SI No.-07.
4. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL DOCUMENT of the tenderer found qualified by the Tender Inviting Authority. The decision of the Tender Inviting Authority will be final and absolute in this respect. The list of Responsive and Non-Responsive Bidders will be displayed in the website.

### 5. Eligibility criteria for participation in the tender:

#### a. Participation in the Tender:

- Reputed vendors with capability and credentials of Testing, Calibration, NABL Certification of various Electrical Instruments in India will be eligible in the tender.
- Bidder must submit the performance certificate of at least One/two/three customers as applicable.
- Instruments should be calibrated from any NABL accredited Laboratory. Calibration certificate should bear NABL logo in each page. Calibration results shall comply with the specifications

#### b. Experience: Experience in the field of Testing, Calibration, NABL Certification of various Electrical Instruments in India for last 5 (five) years.

- c. The bidders should have successfully performed the work of similar nature for WBSEDCL / other Power Utilities / other Public / Government Departments on earlier occasions having value not less than 80% (Eighty percent) of the estimated cost in a single contract or 2 no. similar nature of work having value not less than 50% (Fifty percent) of the estimated cost in 2 contract or 3 no. similar nature of work having value not less than 40% (Forty percent) of the estimated cost in 3 contract during last 7 (seven) years.

#### d. All intending Bidders are required to produce valid copies of Professional Tax Registration

Registered Office: "Bidyut Bhavan", Block - DJ, Sector - II, Bidhannagar, Kolkata - 700 091

Website: [www.wbsecl.in](http://www.wbsecl.in)

Corporate Identity Number (CIN): U40109WB2007SGC113473





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Certificate/Registration No.(P. Tax Registration Certificate/ Enrollment Certificate as applicable), current professional tax payment certificate along with payment challan along with PAN Card / IT return for last 3 years, Annual Audited Financial Report for last 3 years (3CA and 3CB if applicable), Trade License, GST Registration Certificate/No with up to date return/challan for last three months, [Monthly/Quarterly applicable] (including HSN and SAC Code) & Certificate of compliance of statutory obligations (to be documented through e-filing).

6. No mobilization/secured advance will be allowed.

## 7. Date & Timeschedule:-

Sl.No.	Particulars	Date & Time
1	Date of uploading of NIT and Tender Documents (Online) (Publishing Date)	23.05.2025 at 17.00Hrs.
2	Document Sell/Download start date (Online)	23.05.2025 at 17.00Hrs.
3	Date of Pre Bid Meeting	27.05.2025 at 12.00Hrs.
4	Bid submission start date through e - Portal (Online)	29.05.2025 at 17.00Hrs.
5	Bid submission end date (Online)	09.06.2025 upto 17.00 Hrs.
6	Technical Bid opening date (Online) for the bidders	11.06.2025 at 17.00Hrs.
7	Date of Uploading the final list of technically qualified bidders after technical bid evaluation (Online)	To be intimated later
8	Financial Bid opening date ( Online )	To be intimated later

- If a Holiday falls on any of the aforesaid scheduled date then scheduled date shall be considered on next working day.

8. Bids shall remain valid for a period not less than 120(one hundred twenty) days after date of Bid opening of tender. Bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive. If the tenderer withdraws the bid before the period of bid validity without giving any satisfactory explanation for such withdrawals, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

9. **Specification and Quantity of materials:** As mentioned in Annexure - II

## 10. Earnest Money/Bid Guarantee:

A bidder desirous of taking part in a tender invited by offices of WBSEDCL shall login to the e-Procurement portal of Government of west Bengal <https://wbtenders.gov.in> using his login Id and password.

The bidder shall select the tender to bid and initiate payment of EMD amount. Exemption from deposition of EMD shall not be allowed under any circumstances. No Interest shall be payable by WBSEDCL on the above bid guarantee.

Following payment options are available for paying EMD amount through online mode:

- Net-banking through Payment Gateway
- RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.

EMD amount need to be paid in online mode. Any other mode of payment will not be accepted.

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## General Instructions for Online Payment:

- a. The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.
- b. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24Hrs. to avoid any complicity.
- c. In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode(challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- d. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

### 11. Refund/Settlement of EMD Amount:

- a. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- b. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- c. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- d. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033- 40267512/ 13, since payment gateway facility used by E-tender portal is maintained by ICICI.

12. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, the Tender Inviting Authority reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

13. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in "Instruction to bidders" stated in Section - "A" before tendering the bids.

14. Work Order & Payment of work will be depended on availability of fund. Intending bidders may consider this criteria while submission of tender and quoting their rate through online.

15. No Conditional Bid/Incomplete Tender will be accepted under any circumstances.

16. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered a nonresponsive and outright rejected with forfeiture of Earnest Money and action will be taken as per stipulation of IT Rules in force.

17. Before issuance of Letter of Acceptance / Work order/ Purchase Order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance/Work order will not be issued in favor of the bidder under any circumstances and action will be taken accordingly.

18. The Tender Inviting Authority reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.

19. The company shall no way be held responsible or liable for any accident, miss hap of any worker during the execution of the work, any loss or damage cause to any equipments of WBSEDCL during execution shall have to be compensated in full as per direction of the Tender Inviting Authority.

20. Standard safety norms as prescribed in the rules and regulations of WBSEDCL have to be religiously followed.

21. Liquidated damages of ½ % per week of delay or part thereof subject to maximum of 10 % of the

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ordered value will be charged on the bill for non-completion of work in time. The mobile number of the bidders has to be mentioned.

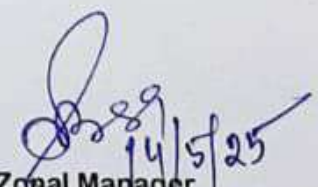
22. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the Revised Purchase Policy and Civil Works Policy of WBSEDCL.
23. Price Bid of a bidder will be considered only if his Techno-commercial Bid is found acceptable by WBSEDCL. Decision of WBSEDCL will be final and absolute/binding in this respect. The list of techno-commercially qualified bidders will be displayed in the said website in due course.
24. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.
25. If the offer is submitted without or inadequate Earnest Money, the bid will not be opened. In case of incomplete offer, the tender will be liable for rejection and Earnest Money Deposit will be forfeited.
26. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defined in various statutes, will automatically disqualify the bidders.

## NOTE:

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason (s) whatsoever.
2. WBSEDCL is not necessarily bound to accept the lowest offer.
3. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
4. Tender submitted after expiry of scheduled date and time shall not be considered.
5. No interest shall be payable for Earnest Money.
6. Any extraneous conditions will be treated as non-responsive.
7. The Bids must be submitted in prescribed proforma only.
8. Formation of any Cartel, may lead to the cancellation of tenders with period measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anyone.
9. Bidders shall ensure that all pre-requisites are duly fulfilled by the mand if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
10. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.

Any further information may be gathered from the website: [www.wbasedcl.in](http://www.wbasedcl.in) and the following office:  
Zonal Office, Siliguri.

Zonal Manager  
Zonal Office, Siliguri, WBSEDCL  
Administrative Building, 1<sup>st</sup> Floor,  
Power House Campus,  
2nd Mile, Sevoke Road, Siliguri,  
District-Darjeeling, Pin-734001.

  
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